



सी.एस.आई.आर.—हिमालय जैवसंपदा प्रौद्योगिकी संस्थान
CSIR-INSTITUTE OF HIMALAYAN BIORESOURCE TECHNOLOGY
पालमपुर—176061 (हिमाचल प्रदेश) / PALAMPUR-176061 (H.P.)



Advertisement Number : 16/2025

Dated 29.11.2025

CSIR-Institute of Himalayan Bioresource Technology (IHBT), Palampur is one of the National Institutes under the Council of Scientific & Industrial Research, which is an autonomous body under Department of Scientific and Industrial Research, Ministry of Science & Technology, Government of India. It is spread over 226.1 acres of land with the backdrop of snow-covered peaks of Dhauladhar Range in salubrious climate. The Institute is engaged in research and technology development with a mission to discover, develop and commercialize processes and products from Himalayan bio-resources using cutting edge technology. CSIR-IHBT has successfully carried out mission-oriented projects on medicinal and aromatic plants, tea, temperate floriculture and is well equipped for Tissue culture and Biotechnology.

CSIR- Institute of Himalayan Bioresource Technology (CSIR-IHBT), Palampur invites **OFFLINE** application(s) from the eligible citizens of India for recruitment to the posts of Technical Assistant and Technician (1) on direct recruitment basis.

The date for commencement of offline application is 29.11.2025

Candidates are advised to apply well in time without waiting for the last date. The application forms along with the relevant documents should reach us on or before the last date of receipt of offline applications, i.e. **29.12.2025 (05:00 PM)**, whereas for candidate residing in far flung areas viz North Eastern Regions, Andaman & Nicobar Islands, Lakshadweep, Lahaul & Spiti District of Himachal Pradesh, UT of Ladakh etc. will be **05.01.2026 (05:00 PM)**

Details of Posts and Essential Qualification:

Name of Post(s)	No. of Post(s) & Reservation	Pay Matrix & Gross Emoluments	Essential Qualification & Experience	Upper Age Limit not exceeding (as on last date of receipt of offline applications)
Technical Assistant (Tea Farm Management) Post Code: T1625001	01 Post (reserved for EWS)	Level-6, Cell-1 Initial Basic Pay Rs.35,400/- Gross emoluments Rs.65,691/- (approx.) as per 7th CPC	B.Sc. Agriculture / Horticulture / Forestry, with minimum 60% marks and one year experience in Crop Production / Agronomy / Plantation crops from a recognized Institute/ Organisation. OR Diploma in Farm Management/Crop Management of at least 3 year's full time duration, with minimum 60% marks and 02 year's experience in relevant area.	28 Years
Technical Assistant (Regulatory Facility) Post Code: T1625002	01 Post-UR	Level-6, Cell-1 Initial Basic Pay Rs.35,400/- Gross emoluments Rs.65,691/- (approx.) as per 7th CPC	B.Sc. (Biological Sciences / Biology) with minimum 60% marks and one-year experience in handling animal cell lines in cell culture lab of any recognized Institute / organisation. OR B.Sc. (Biological Sciences / Biology) with minimum 60% marks and one-year full time professional qualification as an experience in handling cell lines in cell culture lab of any recognized Institute / organisation.	28 Years

Technical Assistant (Analytical Chemistry) Post Code: T1625003	01 Post-UR	Level-6, Cell-1 Initial Basic Pay Rs.35,400/- Gross emoluments Rs.65,691/- (approx.) as per 7 th CPC	B.Sc. or equivalent with minimum 60% marks and one-year experience in Chemical Science/ Analytical Chemistry/ Chemical Engineering/ Biochemical from a recognized Institute/ Organization. OR B.Sc. or equivalent with minimum 60% marks and one year full time professional qualification in relevant area.	28 Years
Technical Assistant (Soil Science) Post Code: T1625004	01 Post (reserved for SC)	Level-6, Cell-1 Initial Basic Pay Rs.35,400/- Gross emoluments Rs.65,691/- (approx.) as per 7 th CPC	B.Sc. Agriculture / Horticulture with minimum 60% marks and one year experience in soil testing from a recognized Institute/ Organisation. OR Diploma in Analytical techniques in soil fertility/soil & plant analysis and Crop Production of at least 3 years full time duration, with minimum 60% marks and experience of 02 years in the relevant area.	28 Years
Technician (1) (Laboratory Assistant) [Chemical Plant] Post Code: T1625005	01 Post (reserved for EWS)	Level-2, Cell-1 Initial Basic Pay Rs.19,900/- Gross emoluments Rs.38,631/- (approx.) as per 7 th CPC	SSC/10 th Standard /SSC or equivalent with Science subjects, with minimum 55% marks and ITI Certificate or National/State Trade Certificate in Laboratory Assistant (Chemical Plant) OR SSC/10 th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in the Laboratory Assistant (Chemical Plant) OR SSC/10 th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Relevant Trade as per post code details in a Ministry/ Department/ Organization/ Public Sector Undertaking / Autonomous Body under Government of India/ State/UT.	28 Years
Technician (1) (Agriculture) Post Code: T1625006	01 Post (reserved for OBC)	Level-2, Cell-1 Initial Basic Pay Rs.19,900/-	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or national / state trade certificate in Agriculture/ Horticulture/ Soil Testing OR SSC / 10 th Standard or equivalent with Science subjects, with minimum 55% marks	28 Years

		Gross emoluments Rs.38,631/- (approx.) as per 7th CPC	and 2 years full time experience as an apprentice trainee from a recognized institution in the relevant trade of Agriculture/ Horticulture OR SSC / 10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the relevant trade of Agriculture/Horticulture in a Ministry /Department/ Organisation/ Public Sector Undertaking / Autonomous Body under Government of India / State / UT.	
Technician (1) (Photography) Post Code: T1625007	01 Post-UR	Level-2, Cell-1 Initial Basic Pay Rs.19,900/- Gross emoluments Rs.38,631/- (approx.) as per 7th CPC	SSC/10th Standard or equivalent with Science subjects, with 55% marks and ITI certificate or national / state trade certificate in Digital Photography or Photographer/ Videography or videographer/ Fine-Arts/ Visual Arts/ Film study/ Information & Communication Technology System trade OR SSC/10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years' full-time experience as an apprentice, training from a recognized institution in Digital Photography or Photographer/ Videography or videographer/ Fine-Arts/ Visual Arts/ Film study/ Information & Communication Technology System trade.	28 Years
Technician (1) (House Keeping/ Catering & Hospitality) Post Code: T1625008	01 Post-UR	Level-2, Cell-1 Initial Basic Pay Rs.19,900/- Gross emoluments Rs.38,631/- (approx.) as per 7th CPC	SSC / 10th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or national / state trade certificate in House Keeping / Catering & Hospitality. OR SSC / 10th standard or equivalent with Science subject, with minimum 55% marks and 2 years full time experience in Hospitality Industry in House Keeping /Catering an apprentice trainee from a recognized institution in the Hospitality Management. OR SSC / 10th standard or equivalent with Science subject, with minimum 55% marks and 3 years of work experience in hospitality industry with working knowledge of housekeeping /catering with computer & front office management in any Ministry /Department/ Organisation/ Public Sector Undertaking/ Autonomous Body under Government of India/ State/ UT.	28 Years

Technician (1) Food Science/ Food Beverage/ Food Production Post Code: T1625009	01 Post-UR	Level-2, Cell-1 Initial Basic Pay Rs.19,900/- Gross emoluments Rs.38,631/- (approx.) as per 7 th CPC	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or national / state trade certificate in Food Analysis/ Food Processing/ Food Science/ Quality Control in Food/ Fruit and Vegetable Processor. OR SSC / 10 th standard or equivalent with Science subject, with minimum 55% marks and 2 years full time experience in Food Analysis/Food Processing/Food Science/Quality Control in Food as an apprentice trainee from a recognized Institution in the Food Science and Technology area. OR SSC / 10 th standard or equivalent with Science subject, with minimum 55% marks and 3 years of work experience in Food Analysis/Food Processing/Food Science/Quality Control in Food in the any Ministry /Department/ Organisation / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.	28 Years
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* Out of 04 posts of Technical Assistants, 01 post is reserved for PwBD (HH/OH) category.

Gross Emoluments means approximate total emoluments on minimum of Pay Matrix as applicable to particular Level including House Rent Allowance (not applicable to council employees who stay in Staff Quarters/Official accommodation) and other allowances payable to council employees at CSIR-IHBT, Palampur, as per 7th CPC.

(A) MODE OF SELECTION:

- The candidates as recommended by the Screening Committee will be invited for a Trade test in the relevant area. Those who qualify in the Trade test will be invited for a competitive OMR/ Computer based objective type multiple choice examination, which will consist of three papers viz. Paper-I, II & III. Paper-I will be qualifying in nature. The final merit list will be prepared on the basis of the marks obtained by the candidates in Paper-II & III.
- Paper-II & III will be evaluated only for those candidates who secure the minimum threshold marks (to be determined by the Selection Committee) in Paper-I.

(B) SCHEME OF THE OMR / COMPUTER BASED OBJECTIVE TYPE MULTIPLE CHOICE EXAMINATION FOR TECHNICAL ASSISTANT AND TECHNICIAN (1) POSTS

(1) Technical Assistant

Mode of Examination	OMR based or Computer based objective type multiple choice examination.
Medium of questions	The questions will be set both in English & Hindi except the questions on English language.
Standard of Exam	Diploma/ Graduation level (based on the advertised qualification of the post).
Total No. of Questions	200
Total Time allotted	3 hours

Paper – I [Time allotted – 1 hour]

Subject	No. of questions	Maximum marks	Negative Marks
Mental Ability Test*	50	100 (two marks for every correct answer)	There will be no negative marking in this paper.

*Mental Ability Test will be so devised so as to include General Intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational Judgment, etc.

Paper – II [Time allotted – 30 Minutes]

Subject	No. of questions	Maximum marks	Negative Marks
General Awareness	25	75 (three marks for every correct answer)	One negative mark for every wrong answer.
English Language	25	75 (three marks for every correct answer)	One negative mark for every wrong answer.

Paper – III [Time allotted – 1 hour 30 min]

Subject	No. of questions	Maximum marks	Negative Marks
Concerned Subject	100	300 (three marks for every correct answer)	One negative mark for every wrong answer.

(2) Technician(1)

Mode of Examination	OMR based or Computer based objective type multiple choice examination.
Medium of questions	The questions will be set both in English & Hindi except the questions on English language.
Standard of Exam	SSC + ITI / XII th Standard
Total No. of Questions	150
Total Time allotted	2 hours 30 minutes

Paper – I [Time allotted – 1 hour]

Subject	No. of questions	Maximum marks	Negative Marks
Mental Ability Test*	50	100 (two marks for every correct answer)	There will be no negative marking in this paper.

*Mental Ability test will be so devised so as to include General Intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational Judgment, etc.

Paper – II [Time allotted – 30 Minutes]

Subject	No. of questions	Maximum marks	Negative Marks
General Awareness	25	75 (three marks for every correct answer)	One negative mark for every wrong answer.
English Language	25	75 (three marks for every correct answer)	One negative mark for every wrong answer.

Paper – III [Time allotted – 1 hour]

Subject	No. of questions	Maximum marks	Negative Marks
Concerned Subject	50	150 (three marks for every correct answer)	One negative mark for every wrong answer.

1. Benefits under Council Service:

- The post carries usual allowances i.e. Dearness Allowance (DA), Transport Allowance (TA), House Rent Allowance (HRA) etc., as admissible to the Central Government employees and as made applicable to council employees at CSIR-IHBT, Palampur as per 7th CPC.
- In addition to the emoluments indicated against each category of posts, benefits such as reimbursement of Medical expenses, Leave Travel Concession, House Building Advance, CEA, etc. are available as applicable to Council employees.
- The posts will be governed by the National Pension System (erstwhile New Pension Scheme) applicable w.e.f. 01.01.2004 as notified by the Government of India and adopted by CSIR vide their letter number 17/68/2001-E.II, dated 23.12.2003 and other instructions issued on the subject.
- CSIR provides excellent opportunities to deserving candidates for career advancement as per CSIR rules.

2. General Conditions and Other Information:

- The applicant must be a citizen of India.
- All applicants must fulfil all the essential requirements of the post(s) and other conditions stipulated in the advertisement as on the last date of receipt of the applications, i.e. **29.12.2025**. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for the post(s) as on the last date of receipt of the offline applications, i.e. **29.12.2025**. No enquiry asking for advice as to eligibility will be entertained
- The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle the candidates to be called for Trade Test & Competitive Written Examination. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidates should therefore, mention in the application all the qualifications and experience in the relevant area over and above the minimum prescribed qualification, supported with necessary documents.
- The application should be accompanied by DD/ Banker's Cheque (if applicable) in original duly stapled in front of application form, self-attested latest photograph duly pasted on the application form, two additional recent coloured passport-size photographs must be duly stapled to the top-right corner of the application form for examination purposes, self-attested copies of certificates, marksheets, testimonials in support of age, educational qualifications, experience and community certificates (if applicable), discharge book (if applicable).
- The prescribed qualifications should have been obtained through recognized Universities/ Institutions.
- Incomplete application (without self-attested photograph, without application fee, without proper enclosures (if any), self-attested copies of relevant certificates, etc.) will not be entertained and will be summarily rejected.
- In respect of equivalent clause in Essential Educational Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/ letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the application is liable to be rejected.
- For documents or certificates issued in languages other than Hindi or English, an attested transcript by a Gazetted Officer or Notary must be provided along with the application form.
- This is for information that, if any declaration given or information furnished by any candidate proved to be false or if he/ she is found to have wilfully suppressed any material information, his/ her candidature may be cancelled

at any stage and/ or he/ she will be liable to removal from service after joining at any stage, and such other action as may be deemed necessary may be taken by the Competent Authority.

- x. Any discrepancy found between the information given in the application and as evident in original documents will make the candidate ineligible for appearing in the trade test/ competitive written examination.
- xi. The date for determining the upper age limit, qualifications and/ or experience shall be the last date prescribed for receipt of offline applications, i.e. **29.12.2025**.
- xii. Canvassing in any form and/ or bringing any political influence or otherwise will be treated as a disqualification for the post.
- xiii. In the event of number of applications being large, CSIR-IHBT may adopt short listing criteria to restrict the number of candidates to be called for trade test and competitive written examination to a reasonable number by any or more of the following methods: -
 - a. On the basis of higher educational qualifications than the minimum prescribed in the advertisement after satisfying essential qualification.
 - b. On the basis of marks obtained in the academic qualification.
 - c. On the basis of experience and/ or Pay Level.
 - d. Any other methodology as deemed fit by CSIR-IHBT.
- xiv. If there will be a tie in the merit list between/ amongst the candidates, then tie will be resolved in the following order of precedence (ascending order), till tie is resolved:
 - a. Candidate with higher marks in the papers of concerned subject/ trade placed higher.
 - b. Candidate with lesser negative marks, if applicable, in the papers of concerned subject/ trade of competitive written examination placed higher,
 - c. Candidate with lesser negative marks, if applicable, in the papers (which have been considered for preparation of merit) of competitive written examination placed higher,
 - d. Date of Birth, with older candidate placed higher,
 - e. Candidate acquiring essential qualification earlier placed higher,
 - f. Alphabetical order in which first names of the candidates appear.
- xv. The decision of the Director, CSIR-IHBT, Palampur, in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination and cancellation of recruitment process/ advertisement at any stage without assigning any reason thereof or reserves the right not to fill up any of the posts, if required will be final and binding on the candidates.
- xvi. Further, all the subsequent information / notification / corrigendum / addendum regarding this recruitment drive will be hosted on the Institute's website only. Hence, applicants are requested to follow the Institute's website i.e. <https://www.ihbt.res.in/en/> for updates.
- xvii. **NO INTERIM ENQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED.**

3. Age & Other Relaxations:

- i. The cut-off date for determining the age limit, qualifications and experience shall be the last date for receipt of offline applications, i.e. **29.12.2025**.
- ii. The upper age limit is relaxable upto 5 years for SC/ ST and 03 years for OBC as per Government orders in force only in those cases where the post is reserved for respective categories. The SC/ ST/ OBC candidates who apply against unreserved (UR) post will not be eligible for age relaxation.
- iii. As per GOI provisions, age relaxation for widows, divorced women and women judicially separated from Husbands who are not remarried, the upper age limit is relaxable upto the age of 35 years (upto 40 years for members of SC/ ST in respect of the posts reserved for them). The persons claiming age relaxation under this sub-para would be required to produce the following documentary evidence:

- a. In case of Widow, Death certificate of her husband along with the Affidavit that she has not remarried since.
 - b. In case of divorced women and women judicially separated from their husbands, a certified copy of the judgement/ decree of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an affidavit in respect of divorced Women that they have not remarried since.
- iv. Age relaxation for persons with benchmark disabilities (PwBD): Age relaxation of 10 years (15 years for SC/ST and 13 years for OBC candidates, only in those cases where the post is reserved for respective categories) in upper age limit shall be allowed to persons suffering from (a) blindness or low vision (b) deaf and hard of hearing (c) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy (d) autism, intellectual disability, specific learning disability and mental illness; (e) multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness. The age concession to the persons with disabilities shall be admissible irrespective of the fact whether the post is reserved for person with disabilities or not. The persons claiming age relaxation under this sub-para would be required to produce a certificate in prescribed proforma in support of their claims clearly indicating that the degree of physical disability is 40% or more. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual such posts.
- v. Age relaxation to Ex-servicemen will be as per GOI orders.
- vi. All statutory categories (SC/ ST/ OBC(NCL)/ EWS/ PwBD/ ESM, etc.) candidates seeking any kind of relaxation are required to submit a copy of the applicable certificate in the prescribed format as the case may be (**Annexure I, II, IV, V, VI, VII & XII**) signed by the specified authority valid for appointment of posts under the Central Government), failing which claim for SC/ ST/ OBC/ EWS/ PwBD/ ESM, etc will not be entertained and the candidature/ application will be considered under Unreserved (UR) category. In addition, the OBC (NCL) candidates have to submit a declaration as per **Annexure III**.
- vii. Upper age limit is also relaxable upto five years for the regular employees working in CSIR Laboratories/ Institutes, Government Departments, Autonomous Bodies, and Public Sector Undertakings.
- viii. Temporary/ contractual employees working in CSIR laboratories/ Institutes, Government Departments, Autonomous Bodies and Public Sector Undertakings should mention “**NO**” in the Government Employee Status.

4. Provisions of Compensatory Time and assistance of scribe for PwBD:

- i. In case of persons with benchmark disabilities in the category of Low Vision and Locomotor Disability and cerebral palsy, the facility of scribe is provided, if desired by the candidate.
- ii. The provision of scribe will be available on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his/ her behalf, from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government health care institution as per proforma at **Annexure-VIII or Annexure-XI**.
- iii. The candidate will have the discretion of opting for his/ her own scribe or the facility of scribe provided by the IHBT. Appropriate choice in this regard will have to be given by the candidate through email to Section Officer (Recruitment) at email id “**sorecruitment@ihbt.res.in**”.
- iv. In case the candidate opts for a scribe, the qualification of the scribe should always be matriculation or above but not be more than the minimum qualification criteria of the examination. The scribe should not be a candidate of this examination.
- v. The candidates with benchmark disabilities opting for own scribe shall be required to submit details of the own scribe as per proforma at **Annexure-IX or Annexure-X**. In addition, the scribe has to produce a valid ID proof in original (Aadhaar Card, Voter ID Card, PAN Card etc.) at the time of examination. A photocopy of the ID proof of the scribe signed by the candidate as well as the scribe will be submitted along with proforma at **Annexure-IX or Annexure-X**. If subsequently it is found that the qualification of the scribe is

not as declared by the candidate, then the candidate shall forfeit his/ her right to the post and claims relating thereto.

- vi. A compensatory time of 20 minutes per hour of examination will be provided to the persons who are allowed use of scribe as described at Para 4 (i) & (ii). The candidates referred at Para 4 (i) & (ii) who are eligible for use of scribe but not availing the facility of scribe will also be given compensatory time of 20 minutes per hour of examination.
- vii. No attendant other than the scribe for eligible candidates will be allowed inside the examination hall.
- viii. Partially blind candidates who are able to read the normal Question Paper set with or without magnifying glass and who wish to write/ indicate the answer with the help of magnifying glass will be allowed to use the same in the Examination Hall and will not be entitled to a Scribe. Such candidates will have to bring their own magnifying glass to the Examination Hall.
- ix. The PwBD candidates who have availed the facility of Scribes/ Passage Reader and/ or compensatory time must produce relevant documents for the eligibility of scribe/ compensatory time at the time of Document Verification. Failure to produce such supporting documents will lead to cancellation of their claims thereto or candidature for the examination/ test etc., as the case may be. The decision of the Competent Authority of this Institute will be final and binding.

5. Application Fee:

- i. Candidates belonging to General / OBC / EWS category are required to pay application fee (non-refundable) of **Rs.500/- [Rupees five hundred only]** by way of Demand Draft/ Banker's Cheque drawn in favour of **"The Director, CSIR-IHBT, Palampur (H.P.)"** payable at Palampur (Himachal Pradesh) and fill up the Demand Draft/ Banker's Cheque detail in the prescribed columns of the applications. No other mode of payment will be accepted.
- ii. The candidates belonging to SC/ ST/ Women/ PwBD/ Ex-Servicemen (ESM) are exempted from payment of application fee as per rules.

6. Centre for Trade Test and Written Competitive Examination:

- i. The trade test and written competitive OMR/ Computer based objective type multiple choice examination will be held in Palampur. However, it can be conducted in any city or cities as may be decided by CSIR-IHBT, Palampur and no representation regarding change of centre will be entertained.
- ii. The date, time and venue of the trade test and written competitive OMR/ Computer based objective type multiple choice examination will be intimated well in advance to the candidates through CSIR-IHBT website as well as through email id/ registered post to the address provided by the candidates in their application form.
- iii. Candidate will have to bear the cost of their travel, boarding and lodging for appearing for trade test and written competitive OMR/ Computer based objective type multiple choice examination.

7. How to apply:

- i. Eligible candidates are required to apply offline using the proforma available on the CSIR-IHBT website. No other mode of application will be accepted.
- ii. Candidates belonging to General, OBC and EWS category are required to pay an application fee (non-refundable) of ₹500/- (Rupees Five Hundred Only) by way of Demand Draft/ Banker's Cheque drawn in favour of **"The Director, CSIR-IHBT, Palampur (H. P.)"** payable at Palampur (Himachal Pradesh). SC/ ST/ Women/ PwBD/ Ex-servicemen (ESM) are exempted from submission of application fee as per rules.

- iii. The duly filled application form, demand draft/ banker's cheque along with self-attested copies of all testimonials/ Certificates/ marksheets in support of qualification, experience, category, date of birth etc. in a sealed cover superscribed "**Application for the post of _____**" should be sent only by Registered/ Speed Post to the address: "**The Controller of Administration, CSIR-Institute of Himalayan Bioresource Technology, Post Box No. 6, Palampur, District Kangra (H.P.)- 176 061**" on or before the closing date of applications as per the advertisement.
- iv. Application once made will not be allowed to be withdrawn and fees once paid will not be refunded on any count nor can it be held in reserve for any other subsequent recruitment or selection process.
- v. Application from employees of Government Departments will be considered only if forwarded through proper channel, certified by the employer that the applicant, if selected, will be relieved within one month of the receipt of the appointment orders wherein Vigilance Clearance should also be recorded. However, advance copy of the application may be submitted before the closing date. Applications routed through proper channel should reach CSIR-IHBT, Palampur within 30 days from the closing date of receipt of applications.
- vi. Candidates should specifically note that the applications received after the closing date for any reasons whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained.
- vii. Incomplete applications (i.e. without self-attested photograph, unsigned, without application fee, without requisite particulars, without applicable testimonials and documents) will not be entertained and will be summarily rejected.
- viii. **Following documents must be attached along with application form: -**
- Demand Draft/ Banker's Cheque of ₹500/- towards the application fee should be affixed to the front of the application form.
 - Latest coloured scanned photograph from front of the candidate on the form and signed across in full.
 - Two additional recent coloured passport-size photographs must be duly stapled to the top-right corner of the application form for examination purposes.
 - Self-Attested photocopy of Date of Birth Certificate.
 - Self-Attested photocopies of Educational qualification(s)/ certificate(s).
 - Self-Attested photocopy of Experience Certificate(s).
 - Self-Attested photocopy of caste/ community/ disability / weaker section certificate, if applicable.
 - Self-declaration in case of OBC(NCL) candidates.
 - Self-Attested photocopy of latest Medical Certificate (in case of Persons with Disability candidates) from the Competent Authority in the prescribed format.
 - Self-Attested photocopy of discharge book in case of Ex-Servicemen candidates.
 - In case of widow/ divorced women/ judicially separated women, the relevant certificate to be attached.
 - No objection certificate (NOC) (from Govt./ Autonomous Body/ Public Sector employees) if employed/ proper channel application, wherever applicable.
 - Synopsis sheet duly filled and signed by the Applicant.

ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT/ USE OF UNFAIR MEANS:

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered with or fabricated and should not suppress any material information while submitting offline application. At the time of examination or during selection procedure, if a candidate is (or has been) found guilty of –

- using unfair means **or**
- impersonating or procuring impersonation by any person **or**
- misbehaving in the examination/ interview hall or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the test(s) or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose **or**

- iv. resorting to any irregular or improper means in connection with his/ her candidature **or**
- v. obtaining support for his/ her candidature by unfair means **or**
- vi. carrying mobile phones or similar electronic devices of communication in the examination/ interview hall, such a candidate may, in addition to rendering himself/ herself liable to criminal prosecution, be liable:
 - a) **to be disqualified from the examination for which he/ she is a candidate**
 - b) **to be debarred either permanently or for a specified period from any examination conducted by the Institute**

Sd/-
Controller of Administration



उज्ज्वल भविष्य का नवोन्मेष हब
Innovation Hub for Better Tomorrow

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**THE FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES
CANDIDATES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/ Shrimati/ Kumari* Son/ Daughter*
of of village/ town* in District/ Division*
..... of the State/ Union Territory* belongs
to the caste/ tribe* which is recognised as a Scheduled Caste/
Scheduled Tribe* under:-

- @ The Constitution (Scheduled Castes) Order, 1950.
- @ The Constitution (Scheduled Tribes) Order, 1950.
- @ The Constitution (Scheduled Castes) Union Territories Order, 1951
- @ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976, the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
- @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
- @ The Constitution (Dadra and Nagar Haveli) Scheduled Castes Orders, 1962
- @ The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Orders, 1962
- @ The Constitution (Pondicherry) Scheduled Castes Orders, 1964
- @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
- @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
- @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Castes Order, 1978
- @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @ The Constitution (SC) Orders (Amendment) Act, 1990
- @ The Constitution (ST) Orders (Amendment) Act, 1991
- @ The Constitution (ST) Order (Second Amendment) Act, 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/ Scheduled Tribes persons who have migrated from one State/ Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to
Shri/ Shrimati* Father/ Mother of Shri/ Shrimati/ Kumari*
..... of village/ town* in District/
Division* of the State/ Union Territory*
who belongs to the caste/ tribe* which is recognised as a Scheduled Caste/ Scheduled Tribe in the State/ Union

Territory* of issued by the
dated

% 3. Shri/ Shrimati/ Kumari* and/ or* his/ her* family ordinarily
resides in village/ town* of..... District/ Division*
of the State/ Union Territory* of

Signature

Designation

(With Seal of Office)

State/ Union Territory*

Place :

Date :

* Please delete the words which are not applicable.

@ Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

NOTE : The term "ordinarily reside(s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

List of authorities empowered to issue Scheduled Caste/ Scheduled Tribe Certificate.

- (i) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ 1st Class Stipendiary Magistrate/ ^ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
^ (not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/ or his/ her family normally resides.
- (v) Administrator/ Secretary to Administrator/ Development Officer (Lakshadweep)

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING
FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/ Smt./ Kumari _____ son/ daughter
of _____ of village/ town _____ in District/
Division _____ in the State/ Union Territory
_____ belongs to the _____ community which is
recognised as a backward class under the Government of India, Ministry of Social Justice and Empowerment's
Resolution No. _____ dated _____*.

Shri/ Smt./ Kumari _____ and/ or his/her family ordinarily reside(s) in the
_____ District/ Division of the _____ State/ Union Territory.

This is also to certify that he/ she does not belong to the persons/ sections (Creamy Layer) mentioned in Column 3 of
the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated
8.9.1993, O.M. No. 36033/3/2004-Estt. (Res) dated 9th March, 2004, O.M. No. 36033/3/2004-Estt. (Res) dated 14th
October, 2008 and O.M. No. 36033/1/2013-Estt. (Res) dated 27th May, 2013**

Signature _____

Designation _____ \$

Dated :

Seal

* - The authority issuing the certificate may have to mention the details of Resolution of Government of India, in
which the caste of the candidate is mentioned as OBC.

** - As amended from time to time.

\$ - List of Authorities empowered to issue Other Backward Classes certificate will be the same as those empowered
to issue Scheduled Caste/ Scheduled Tribe certificates.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the
People Act, 1950.

FORM OF DECLARATION TO BE SUBMITTED BY THE OBC (NCL) CANDIDATE
(IN ADDITION TO THE COMMUNITY CERTIFICATE)

I _____ Son/daughter of Shri _____ resident
 of village/town/city _____ district _____
 state _____ hereby declare that I belong to the _____ community
 which is recognized as a backward class by the Government of India for the purpose of reservation in services as per
 orders contained in Department of Personnel and Training Office Memorandum No. 36102/22/93-Estt.(SCT) dated
 8-9-1993. It is also declared that I do not belong to persons/ sections (Creamy Layer) mentioned in column 3 of the
 Schedule to the above referred Office Memorandum dated 8-9-1993, O.M. No. 36033/3/2004-Estt. (Res.) dated 9th
 March, 2004 and O.M. No.36033/3/2004-Estt. (Res.) dated 14th October, 2008 and as amended time to time.

I also declare that the condition of status/ annual income for creamy layer of my Parents/ guardian is within
 prescribed limits as on last date of application.

Signature _____

Full Name _____

Address _____

Place: _____

Date: _____

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Government of

(Name & Address of the authority issuing the certificate)

**INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY
ECONOMICALLY WEAKER SECTIONS**

Certificate No.....

Date:.....

VALID FOR THE YEAR.....

This is to certify that Shri/ Smt./ Kumari..... son/ daughter/ wife of permanent resident of, Village/ Street, Post Office, Territory Pin Code whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakhs (Rupees Eight Lakh only) for the financial year His/her family does not own or possess any of the following assets**:

- i 5 acres of agricultural land and above;
- ii Residential flat of 1000 sq. ft. and above
- iii Residential plot of 100 SQ. Yards and above in notified municipalities;
- iv Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/ Smt./ Kumari belongs to the..... caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Recent passport
size attested
photograph of
the applicant

Signature with seal of Office.....

Name.....

Designation.....

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Form-V

Certificate of Disability

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in cases of blindness)
[See rule 18(1)]

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent Passport
Size Attested
Photograph
(Showing face
only) of the person
with disability

Certificate No.....

This is to certify that I have carefully examined Shri/ Smt/ Kum..... Son/Wife/Daughter of
Shri..... Date of Birth.....(DD/MM/YYYY) Age..... years,
male/female..... Registration No.....Permanent resident of House
No..... Ward/Village/Street..... Post
Office..... District..... State.....

Whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of:

- Locomotor disability
- Dwarfism
- Blindness (Please tick as applicable)

(B) the diagnosis in his/her case is..... (A) He/she
has..... % (in figure) percent (in words)
permanent Locomotor Disability/ dwarfism/ blindness in relation to his/ her (part of body) as per
guidelines (.....number and date of issue of the guidelines to be specified).

2. The applicant has submitted the following document as proof of residence: -

Nature of Document	Date of Issue	Details of authority issuing certificate

Signature/ Thumb
impression of the
person in whose
favour certificate of
disability certificate
is issued.

(Signature and seal of Authorised Signatory
of Notified Medical Authority)

Form-VI
Certificate of Disability
(In cases of multiple disabilities)
[See rule 18(1)]

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport
size attested
photograph
(Showing face
only) of the
person with
disability.

Certificate No.

This is to certify that we have carefully examined Shri/ Smt./ Kum. _____
son/ wife/ daughter _____ of Shri _____
Date of Birth (DD/MM/YYYY) _____ Age _____ years, male/ female.
Registration No. _____ permanent resident of House
No. _____ Ward/ Village/ Street _____ Post
Office _____ District _____ State _____,
whose photograph is affixed above, and am satisfied that:

(A) He/she is a case of Multiple Disability. His/ her extent of permanent physical impairment/ disability has been evaluated as per guideline (..... number and date of issue of the guidelines to be specified) for the disabilities ticked below, and is shown against the relevant disability in the table below:

(B)

S. No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/ mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	#		
8.	Blindness	#		
9.	Deaf	€		
10.	Hard of Hearing	€		
11.	Speech and Language disability			
12.	Intellectual Disability			
13.	Specific learning Disability			
14.	Autism Spectrum Disorder			
15.	Mental illness			
16.	Chronic Neurological Conditions			
17.	Multiple sclerosis			
18.	Parkinson's disease			
19.	Haemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			

(C) In the light of the above, his/ her over all permanent physical impairment as per guidelines (..... number and date of issue of the guidelines to be specified), is as follows:

In figures..... percent

In Words: -..... percentage

2. This condition is progressive/ non-progressive/ likely to improve/ not likely to improve.

3. Reassessment of disability is :

(i) not necessary

Or

(ii) is recommended/ after..... years..... months,
and therefore this certificate shall be valid till..... (DD)/(MM)/(YYYY)

@ - eg. Left/ Right/ both arms/ legs

- eg. Single eye/ both eyes

€ - eg. Left/ Right/ both ears

4. The applicant has submitted the following document as proof of residence: -

Nature of Document	Date of Issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority

Name and Seal of Member	Name and Seal of Member	Name and Seal of the Chairperson

Signature/ thumb
impression of the
person in Whose
favour certificate of
disability is issued

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Form-VII
Certificate of Disability
(In cases other than those mentioned in Forms V and VI)
(Name and Address of the Medical Authority issuing the Certificate)
[See rule 18(1)]

Recent passport
size attested
photograph
(Showing face
only) of the
person with
disability.

Certificate No.

This is to certify that we have carefully examined Shri/ Smt./ Kum. _____
son/ wife/ daughter _____ of Shri _____
Date of Birth (DD/MM/YYYY) _____ Age _____ years, male/ female.
Registration No. _____ permanent resident of House
No. _____ Ward/ Village/ Street _____ Post
Office _____ District _____ State _____,
whose photograph is affixed above, and am satisfied that he/she is a case of _____ Disability.
His/ her extent of permanent physical impairment/ disability has been evaluated as per guidelines
(..... number and date of issue of the guidelines to be specified) and is shown against the
relevant disability in the table below:

S. No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/ mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	€		
8.	Hard of Hearing	€		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Haemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(Please strike out the disabilities which are not applicable.)

2. This above condition is progressive/ non-progressive/ likely to improve/ not likely to improve.

3. Reassessment of disability is :

(i) not necessary

Or

(ii) is recommended/ after..... years..... months,
and therefore this certificate shall be valid till..... (DD)/(MM)/(YYYY)

@ - eg. Left/ Right/ both arms/ legs

- eg. Single eye/ both eyes

€ - eg. Left/ Right/ both ears

4. The applicant has submitted the following document as proof of residence: -

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and seal of Authorised Signatory of
Notified Medical Authority)
(Name and Seal)

Countersigned
(Countersignature and seal of the
Chief Medical Officer/ Medical Superintendent/
Head of Government Hospital, in case the
Certificate is issued by a medical
Authority who is not a government
Servant (With Seal))

Signature/ thumb
impression of the
person in Whose
favour certificate of
disability is issued

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Note: In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

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Certificate for person with specified disability covered under the definition of Section 2 (s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing.

This is to certify that, we have examined Mr/ Ms/ Mrs (name of the candidate), S/o / D/o, a resident of (Vill/ PO/ PS/ District/ State), aged years, a person with (nature of disability/ condition), and to state that he/ she has limitation which hampers his/ her writing capability owing to his/ her above condition. He/ she requires support of scribe for writing the examination.

2. The above candidate uses aids and assistive device such as prosthetics & orthotics, hearing aid (name to be specified) which is/ are essential for the candidate to appear at the examination with the assistance of scribe.

3. This certificate is issued only for the purpose of appearing in written examinations conducted by recruitment agencies as well as academic institutions and is valid upto (it is valid for maximum period of six months or less as may be certified by the medical authority)

Signature of medical authority

(Signature & Name)	(Signature & Name)	(Signature & Name)	(Signature & Name)	(Signature & Name)
Orthopaedic / PMR specialist	Clinical Psychologist / Rehabilitation Psychologist/Psychiatrist/ Special Educator	Neurologist (if available)	Occupational therapist (if available)	Other Expert, as nominated by Chairperson (if any)
(Signature & Name)				
Chief Medical Officer/Civil Surgeon/Chief District Medical Officer.....Chairperson				

Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

Letter of Undertaking by the person with specified disability covered under the definition of Section 2 (s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing.

I _____, candidate with _____ (nature of disability/ condition) appearing for the _____ (name of the examination) bearing Roll No. _____ at _____ (name of the centre) in the District _____, _____ (name of the state). My educational qualification is _____.

1. I do hereby state that _____ (name of the scribe) will provide the service of scribe for the undersigned for taking the aforementioned examination.

2. I do hereby undertake that his qualification is _____. In case, subsequently it is found that his qualification is not as declared by the undersigned and is beyond my qualification. I shall forfeit my right to the post and claims relating thereto.

(Signature of the candidate)

(Counter signature by the parent/guardian, if the candidate is minor)

Place: _____

Date: _____

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Letter of Undertaking for Using Own Scribe

I _____, a candidate with _____ (name of the disability) appearing for the _____ (name of the examination) bearing Roll No. _____ at _____ (name of the centre) in the District _____, _____ (name of the State/ UT). My qualification is _____.

I do hereby state that _____ (name of the scribe) will provide the service of scribe/ reader/ lab assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his/ her qualification is _____. In case, subsequently it is found that his / her qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto.

Place: _____

(Signature of the candidate with Disability)

Date: _____

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Certificate regarding physical limitation in an examinee to write

This is to certify that, I have examined Mr./ Ms./ Mrs. _____ (name of the candidate with disability), a person with _____ (nature and percentage of disability as mentioned in the certificate of disability), S/o, D/o _____ a resident of _____ (Village/District/Sate) and to state that he/ she has physical limitation which hampers his/ her writing capabilities owing to his/ her disability.

Signature

Chief Medical Officer / Civil Surgeon / Medical Superintendent
of a Government health care Institution
Name & Designation

Name of Government Hospital / Health Care Centre with Seal

Place: _____

Date: _____

Note : Certificate should be given by a specialist of the relevant stream/ disability (e.g. Visual impairment – Ophthalmologist, Locomotor disability – Orthopedic specialist / PMR).

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**CERTIFICATE TO BE PRODUCED BY RETIRED/ RELEASED ARMED FORCES PERSONNEL FOR
AVAILING THE AGE CONCESSION FOR POSTS FILLED BY DIRECT RECRUITMENT**

Form of Certificate applicable for Released/ Retired Personnel

It is certified that Rank.....Name.....whose date of birth
is..... has rendered service from..... to..... in Army, Navy/Air Force.

2. He has been released from military services:

% a) on completion of assignment otherwise than

- (i) by way of dismissal, or
- (ii) by way of discharge on account of misconduct or inefficiency, or
- (iii) on his own request, but without earning his pension, or
- (iv) he has not been transferred to the reserve pending such release

%b) on account of physical disability attributable to Military Service.

%c) on invalidment after putting in at least five years of Military service

3. He is covered under the definition of Ex-Serviceman (Re-employment in Central Civil Services and Posts) Rules.
1979 as amended from time to time

Place:

Date:

Signature, Name and Designation of the
Competent Authority**

SEAL

%. Delete the paragraph which is not applicable.

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