

Notice Inviting Appointment of Architect

Sealed tenders/quotations are invited for appointment of Architect for below mentioned job. Interested parties who have successfully carried out (started and completed) architectural consultancy works of magnitude as described in General terms and conditions part during last 10 years for Govt./Semi-Govt./Public Undertakings/Reputed Private Organizations or CSIR and its Laboratories need only apply.

Description	Area of Existing Buildings	Bid Security RTGS/NEFT	Time Period
Preparation and Submission of Colour Coded Engineering drawings of all existing buildings (Plans only of all floors) having all details like Plumbing, Electrical, HVAC, Fire Safety, Gas pipe lines, Data, Communication system & Services connectivity in Campus etc. (03 No. Hard Copy as well as 01 Soft Copy of drawings is to be Submitted)	36,000.00 sqm	Rs. 6,000/-	Upto 25 th July 2026

The Firms/Architect's are advised to Visit the institute for acquainting themselves with the nature of existing building, before quoting rates. The rates are to be quoted as a single job as lump sum quoting. All residential & institutions buildings are to be quoted in Single rate (no separate bifurcation is allowed). Bid security money of Rs. 6,000/- is to be submitted through NEFT/RTGS in the favor of Director, CSIR-IHBT, Palampur. Bank details are as following:-

- (i.) Name of bank: State Bank of India
- (ii.) Branch Name: H.P.A.U. Branch, Palampur, H.P.
- (iii.) Account No.: 30268795419
- (iv.) IFSC Code: SBIN0003632
- (v.) MICR Code: 176002063

This Bid Security will be refunded to firms/architect's other than L1 at the time of award to L1. The Bid Security of L1 will be refunded to him on the completion of Job.

The time allowed to complete the job is 1 month from the date of award. No part/intermediate payment will be done to L1, only full and final payment on Completion of job will be released. Date schedule of bid will be as following:-

Particulars	Date	Time
Date of NIT display	20-06-2026	1.00 PM
Date of Start of Bid submission	20-06-2026	1.00 PM
Last Date of Bid submission	28-06-2026	1.00 PM
Date of opening of Bid	29-06-2026	10.00 AM

The bids are to be submitted in the office of Superintending Engineer CSIR-IHBT, Palampur.

Other terms and conditions are as per enclosed Annexure (1).

For
[Signature]
20/6/26
अधीक्षण अभियंता
Superintending Engineer
सी.एस.आई.आर.-आई.एच.बी.टी.
CSIR-IHBT
पालमपुर-Palampur

Annexure-1

General Terms and Conditions (Architect)

Following documents are required to be furnished along with bid:-

A. Envelope (1) Technical Part:-

1. Proof of having deposited Bid Security of Rs. 6,000/-.
2. Name & style of the firm with their constitution / proprietorship /partnership details etc. and date of establishment / registration.
3. Organizational structure, technical and other staff with their qualification.
4. Details of three works of architectural consultancy cost Rs. 1.20 Lacs or 2 works of architectural consultancy cost Rs. 1.80 Lacs or one work of architectural consultancy cost of Rs. 2.40 Lacs.

B. Envelope (2) Financial bid.

(1) Rate quoting on lump sum basis of single job.

NOTE: - Rates should be inclusive of all taxes.

C. Envelope (3)

Main sealed envelope containing both sealed Envelope (1) & (2). This envelope should have Title "Colour – Coded Engineering Drawing".

1. TDS and other taxes as applicable will be deducted from the Architect's payment, as per the instructions issued from time to time by the competent authorities.

2. While quoting the Rates bidders have to keep in mind the statutory deductions (i.e. GST TDS and IT TDS), as applicable from time to time.

3. Earnest Money will be forfeited if the architect fails to commence the work or carryout other formalities as per the award letter for the work.

4. Bid Security/Earnest money is compulsory to be deposited through RTGS/NEFT in favor of Director CSIR-IHBT, Palampur as per following details:

- (i) Name of bank: State Bank of India
- (ii) Branch Name: H.P.A.U. Branch, Palampur, H.P.
- (iii) Account No.: 30268795419
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The bids without bid Security/EMD will be rejected. This EMD will be refunded to the L1 after Completion/Expiry of Contract.

The EMD of firms other than L1 will be refunded at the time of award of work to L1.

5. The Director, CSIR-IHBT in the public interest reserves all right to accept or reject any or all tender without assigning any reason and also to impose/relax any term and conditions of the tender.
6. The successful bidder will be required to execute an agreement in Rs.100/- non-judicial stamp paper as per format provided by CSIR-IHBT within a period of 10 days from the date of issue of Award Letter.
7. If the firm/architect is a joint venture/consortium/group/partnership of two or more persons, all such persons shall be jointly and individually liable to the CSIR-IHBT for the fulfilment of the terms of the contract. Such persons shall designate one of them to act as leader with authority to sign. The joint venture/consortium/group/partnership shall not be altered without the approval of the CSIR-IHBT.