



CSIR-IHBT

CSIR-INSTITUTE OF HIMALAYAN BIORESOURCE TECHNOLOGY,
A Constituent Laboratory of the Council of Scientific and Industrial Research
POST BOX NO. 06, PALAMPUR – 176061 (H.P.) INDIA

MISSION: Committed to develop technologies to boost bioeconomy through sustainable utilization of Himalayan bioresources

Applications are invited for the post of **Consultants: 3 Nos.**

- a) For development of high value products using Medicinal and/ or Aromatic Plants: **2 Nos.**
- b) Promotion of cultivation and processing of aromatic crops: **1 No.**

1. Qualification Requirement

- a) Ph.D. / M.Tech in any branch of Life sciences / Pharmaceuticals / Chemical sciences / relevant area of product formulation development of medicinal and aromatic plants with minimum of 6 years experience in product formulation using essential oils / botanicals / medicinal / aromatic plants. Preference will be given to the person having working experience in reputed industry/organization in developing commercially available products.
- b) Ph.D in any branch of Agriculture / Forestry / Horticulture / Plant sciences with 6 year experience in large scale cultivation of aromatic and medicinal plants. Preference will be given to the person having working experience in extension of medicinal and aromatic plants.

2. Job requirement

- a) Formulation of high value products from essential oils/botanicals/ medicinal/ aromatic plants for perfumery, flavour, cosmetics, pharmaceuticals and nutraceuticals.
- b) Promotion of cultivation and processing of medicinal and aromatic plants.

3. Emoluments

Rs 50,000-80,000 per month, negotiable as per qualification and experience observed at the time of personnel discussion.

4. Duration

Initially for a period of one year and likely to be extended by another year

5. Last date

29th January, 2018 (5:00 pm).

6. Mode of application

The application form duly filled in, with all necessary documents (certificates, experience related documents, details of products developed etc.) should be sent to the office of Director, CSIR-Institute of Himalayan Bioresource Technology, PO Box 6, Palampur-176061(HP).

7. Selection procedure

Shortlisted candidates will have to appear for personal discussion, before a duly constituted selection committee

8. Leave

The Consultant would not be entitled to any kind of regular leave. However, they would be entitled to Casual Leave of 8 days in a calendar year, to be calculated on pro-rata basis.

9. TA/DA

No TA/DA is admissible for joining the assignment or on its completion. Should they be required to travel outside Palampur in connection with the work of the CSIR-IHBT during the period of their engagement they will be entitled to draw TA/DA, as per normal rules as applicable to any serving Officer of an equivalent rank in CSIR.

10. Office time and working hours

Engagement of Consultants would be on full time basis. Working hours shall be from 9.00 AM to 5.30 PM during working days including half an hour lunch break in between. They will not be allowed to take any other assignment during the period of contractual engagement. The Consultant may be called on Saturday/ Sunday/ other Gazetted holidays, if required.

11. Tax deduction at Source

The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment for which the office will issue TDS certificate.

12. Confidentiality of data and documents

The Intellectual Property Rights (IPR) of the data collected as well as the deliverables produced for the office shall remain with this office. No one shall utilize or published or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of the assignment for the office, without the express written consent of the office. The Consultant shall be bound to hand over the entire set of records of assignment to the office before the expiry of the contract, and before the final payment is released by the office.

13. Conflict of interest

The Consultant engaged by this office, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of this office.

14. Termination of service

The engagement may be terminated at any time by the office without assigning any reasons by giving a notice of 15 days. In case, a Consultant desires to leave the assignment, he/she is to give 15 days notice which can be curtailed /extended depending upon the workload.

15. Guidelines for the submission of the application

The duly completed applications in prescribed proforma should reach Director CSIR-IHBT

The application should be submitted with the following documents: -

- a) Copy of retirement notification (for Ex-Government servants)
- b) Copy of PPO (for Ex-Government servants)
- c) Certificates in support of educational qualification and products developed.

PROFORMA

Application for engagement of Consultant in CSIR-IHBT, Palampur

1.	Name in full (Block letter)					
2.	Educational qualification					
3.	Date of birth (Pl. attach proof)					
4.	Complete residential Address with phone No./mobile No.					
5.	Address for communication					
6.	E-mail ID					
7.	Details of the Ph.D (year, area of work, details of work etc)					
8.	Brief particulars of experience	Post	From	To	Pay	Area of Experience
9.	Additional relevant information, if any, in support of your suitability for the said engagement. Attach a separate sheet (s), if necessary.					
10.	Name of two references preferably from the organization in which worked along with their Addresses and Contact Numbers.					

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I stand clear from vigilance angle and medically fit to perform office work. I have read this document and ready to accept all the terms & conditions for engagement of Consultant.

(Signature of the Applicant)

Place:

Date: